

## ***St. Robert's Religious Education***

*1380 Crystal Springs Road ~ San Bruno, CA 94066  
Phone 650-588-0477~ E-mail: RelEduc@SaintRoberts.org*

July 25, 2011

Dear Parents and Students in Grades 1 through 8,

St. Robert's Religious Education program is proud to offer faith formation classes to the youth of our parish and community. The goal of our program is to pass on to our children the essential elements and traditions of our Catholic faith and to help them to incorporate these teachings into their daily lives. Our program seeks to supplement and support what the children are learning at home from their parents about the Catholic faith.

We believe parents are the primary educators of their children in all learning, including faith formation. We believe that parents serve as role models of faith in action for their children in their home by encouraging regular class attendance and by participating with their child at mass on a regular basis. Taking the time to look over your child's textbook with them can encourage them to take greater interest during their time in class.

We do our best to maintain a small program with reasonable class sizes. You can be sure that your children will make friends and enjoy learning about Jesus in this environment. The teachers are volunteers who love children and are eager to teach them about our Catholic faith. All teachers in our program meet the Archdiocesan guidelines for those qualified to work with children in a religious/educational setting.

Students receive textbooks and supplemental materials in class. Lost textbooks will be replaced at the family's expense. Please be sure your child's name is on the inside front cover of the book and that they make every effort to bring the book to class EVERY week. Students who are prepared for and attend class regularly develop a deeper understanding of the doctrine and teachings of our church.

Our program has developed and grown over many years at St. Robert, but one thing remains the same – *we are a PARISH program working with the members of our community to make our parish family stronger.* We look forward to your continued involvement and support of our program and our staff. We anticipate a productive year with faith-filled teachers, an exciting 70's themed Festival and many opportunities to share in God's love through our faith-based learning.

### **Important Dates:**

**Sept. 1, 2011** The deadline for registration is September 1, after which there is a \$10 late fee.

Additional registration forms may be obtained online at [www.saintroberts.org](http://www.saintroberts.org), click on the Religious Education (CCD) link on the right. **Registration closes October 31, 2011.**

**Sept. 6, 2011** Classes for Students in First through Fifth Grade will begin. Classes are held on Tuesday afternoons from 3:30 to 4:30 PM at St. Robert School located on 345 Oak Avenue in San Bruno.

**Sept. 16 – 18, 2011** Annual Parish Festival The Religious Ed Program is very interested in getting families involved. If you are interested in working for a few hours on one of the days, please call the office or send an email to let us know your availability. We are also looking forward to getting our students involved in the Friday Performance – We must know by August 15<sup>th</sup> if your child is interested in helping or participating in the performance piece. Practices start in late August or early September.

**Sept. 20, 2011** Classes for Students in Sixth through Eighth Grade will begin. Classes are held on scheduled Tuesday evenings from 7:00 to 8:15 PM. Students should plan to arrive in Hennessey Hall *before* 7:00 PM.

**Please remember** – Students must be registered in order to attend classes. No food or drink will be allowed in the classrooms. Absolutely no gum chewing is allowed at ANY TIME. Students are always expected to be courteous and compassionate with their classmates and teachers.

The Religious Education Office is located in St. Robert’s School, 345 Oak Ave., at the north end of the building. The office is open Monday through Thursday from 9:00 AM to 2:30 PM with extended hours on Tuesday until 5:00 PM. If your child is ill or unable to come to class, please call the office.

If you have any questions, please call the Religious Education Office. Again, we look forward to working with you and your children so that together we may come to know God’s love for each of us!

Sincerely,

Ms. Joanne Bartolotti,  
Director of Religious Education

## St. Robert's Religious Education

Successful programs carry stated expectations. Some questions arose throughout the year that needed to be addressed. We felt it would be important to clearly state those expectations in writing this year for the benefit of the students and their families.

❖ **BEHAVIOR:** Appropriate behavior and common courtesy are presumed and expected at every grade level.

Teachers are encouraged to use positive discipline and speak to children in a courteous respectful manner – allowing an opportunity to both model and explain expected change in behavior.

- Persistent behavior problems will result in the following consequences: Students will receive a personal warning for disrupting class. Necessary corrections to the behavior will be explained by the teacher.
- Second incident, student will stay after class to talk with Ms. Joanne and their teacher to discuss disruptive behavior, suggested changes, and options for future classes.
- Third incident, parent will be called to join student and teacher to meet with Ms. Joanne to review previous discussions and set up discipline plans for future classes.
- Consistent behavior problems will result in the parent being contacted to discuss alternatives including if necessary removal from program.
- *In Junior High, Grades 6-8, additional expectations are enforced to encourage courteous participation. No caps/hats are to be worn during class. No cell phones, iPod's, walkmans, video games, or sports equipment will be allowed in class. We understand that some students may be arriving from sporting events. We encourage students who will be arriving late to walk in quietly and respectfully, in an effort to avoid disrupting the class. A phone is available for students to use to call parents for pick up so no cell phones are truly necessary.*
- *Realizing that there are only 14 classes within our program year, parents will be called once registered Junior High students have missed 4 classes to determine further program participation. Students with poor weekly attendance and those who have not made their tuition payment or arrangements may NOT participate in St. Robert's Parish Athletic Program.*

❖ **PARKING:** Parking and drop off was very nerve racking last year and rules will be enforced this year to ensure the safety of all students! There are parking regulations mandated by the Parish Insurance Company. Please make sure to abide by the following rules:

- Park in the parking lot, between the Church and the School, and bring your child up the stairs to the middle yard. Children should line up with their teachers, who will have signs marked with their grade. During rainy days, please bring your child to Hennessey Hall for arrival.
- Do NOT drop your child off BEFORE 3:15 PM, as there is no supervision in the yard.
- Children are to be picked up in the parking lot at 4:30 PM. Please do not plan for your child to walk to your car outside of the lot as **they will be asked to wait until an adult comes to them.**
- When exiting parking lot, please turn right. **Left turns are not allowed.**

❖ **PARISH PROGRAMS:** Students in Grades 4 and up are eligible to participate in the St. Robert Parish Athletic Program and students in Grades 6 and up are eligible to participate as Altar Servers. Notification comes home in written form via the students. Parents who wish to ensure that they receive this information may send a written note to the office by the end of the first month of classes. This will allow us to better inform the families when opportunities arise and will avoid missed deadlines.

- Eligibility to participate in Athletic Program is determined by the following guidelines and is monitored by the Parish Athletic Program which is NOT affiliated directly with Religious Ed:
  - Meeting the PPSL eligibility rules (available from the Athletic Board)
  - Adhering to the guidelines in the St. Robert Athletic Program Handbook, including the Conduct, Academic Sections and Religious Ed Program participation (attendance may be verified prior to participation approval).
  - Meeting the following Religious Ed criteria:
    - Family must be registered in the Parish
    - Student must have a consistent yearly enrollment and weekly attendance record.
    - Religious Ed. Tuition payments or arrangements must be made.

❖ **SACRAMENTAL PREPARATION:** As part of the preparation for the Sacraments of First Communion and Reconciliation, all students are EXPECTED to attend mass regularly. Students are encouraged to attend the 9:30 am Mass to participate in Little/Middle Church which extends the classroom learning into the Sunday experience. BUT any mass attendance at ANY parish is acceptable. A student must be in their second consecutive year of Religious Education classes to be eligible to receive the Sacraments of Reconciliation or First Communion. If your child is transferring from another Religious Education program, please request a letter from the parish to verify what grade level the student has completed.

- Students in Grade 3 and up, who have not been baptized, received the Sacraments of First Communion or Reconciliation, are REQUIRED to participate in our RCIC class instead of their grade level class. Instruction in this class will focus on general Catholic faith practices, as well as Sacramental prep for Reconciliation and Communion only. Baptismal preparation will be arranged on a case by case basis.

